



COMMUNITY LIFE REGULATIONS

WESLEY ACRES INC

These regulations apply to anyone on the property of Wesley Acres Inc. (WAI), including Lot Leaseholders of Wesley Acres Trailer Park Inc. (WATPI), individuals renting accommodations (campsites, motel rooms, etc.) from Wesley Acres (including their families and guests), any individual (including their family and friends) renting a trailer from a Lot Leaseholder of WATPI, and any day-use guest. Such persons are herein referred to as guests. The thrust behind these regulations is that we should love our neighbour as ourselves and act accordingly.

1. **Registration:** All overnight guests are required to register at Guest Services, located in the Welcome Centre, upon arrival at Wesley Acres Retreat Centre and Camp Grounds, (hereafter called 'Wesley Acres'). In the event of an emergency it is important to know who is on the property.
2. **General:** Guests must not commit, permit or carry on anything on WAI's property that would be considered by a reasonable person to result in a nuisance or which a reasonable person would consider to be offensive or an annoyance to another reasonable person.
3. **Personal Conduct:**
 - a) **Worth of Persons:** Guests should not demean, abuse, slander, misrepresent or depersonalize others, but should respect the worth, rights and needs of others.
 - b) **Attire:** Modesty in attire and conduct, suitable to each particular activity, must reflect Christian standards.
 - c) **Profanity:** Wesley Acres is a Christian and family camp. Please refrain from using any profanity while on the property.
 - d) **Sunday Guidelines:** Sunday is a special day at Wesley Acres. We join the long faith tradition of seeing the first day of the week as a day of rest. Worship, fellowship and relaxation replace work projects here. Worship services are a highlight in our community's life. No activity should interrupt the corporate worship of God.
 - e) **Quiet Time:** Quiet time is from 11:00 p.m. to 7:00 a.m.
 - f) **Pets:** Pets must be leashed at all times and must be kept inside your accommodation at night. Pet owners must stoop and scoop after their pets. Pets must not disturb neighbours.
4. **Smoking and Alcohol:** All Wesley Acres programs and public spaces are smoke and alcohol free. Additionally, any vaping, cannabis, or illicit drug products are strictly prohibited. Alcohol may be consumed inside trailers or mobile homes or, if in a glass or cup, on decks on lots leased from WATPI. Outdoor portions of campsites and motel rooms are considered public spaces for the purpose of this policy. Drunkenness and illicit use of drugs are prohibited, even in private residences.

5. **Damage Reporting:** All damage to WAI's property must be reported to the Wesley Acres office.
6. **Bulletin Boards:** Items may be posted on WAI's bulletin boards only after being initialled by the Executive Director or the Office.
7. **Age of Guests:** Any minor who is not registered for an organized event, and/or is not staying in the same unit as a parent or guardian, must provide a written statement to the office from an adult who is over 25, on the property, and who accepts responsibility for the minor. A minor is any person who has not reached his/her eighteenth birthday.
8. **Trees:** Wesley Acres trees and shrubs may not be cut down except with written permission from the Executive Director, regardless of location, including but not limited to shoreline, greenbelt, forest, and trailer park lots.
9. **Greenbelt Guidelines:**
 - a) **Greenbelt:** The Wesley Acres greenbelt extends around the entire shoreline of the WAI property. Wesley Acres ensures the greenbelt is accessible for all to use as a public area. It extends inland a minimum of 15 metres from the top of the shoreline bank.
 - b) **Parking on Greenbelt:** Parking is prohibited on the greenbelt. The greenbelt is not to be used for parking or temporary storage of boats, trailers, campers, or other vehicles.
 - c) All docks and lifts, stored on the Greenbelt over the winter, must be removed by July 1st and not replaced before Labour Day.
10. **Fire and Fire Pits:** Campfires are subject to Ministry of Natural Resources and any seasonal restrictions that may from time to time be put into place. Any such fire restrictions in force in the area will apply to all guests at Wesley Acres. Be sure to check the fire ban sign by Guest Services before lighting a campfire.
 - a) All fires must be contained in a designated Wesley Acres public fire pit, or a fire pit provided by Wesley Acres at a campsite, or in the case of a WATPI Lot Leaseholder:
 - i All fire pits must be set away from any mobile, trailer, building, deck, or shed by a minimum distance of 10 feet.
 - b) Guests must ensure that fires are not permitted to become larger than can safely be contained by the fire pit
 - c) Fires **MUST** be attended at all times.
 - d) Fires **must be completely extinguished** before leaving the area.
 - e) Enforcement Guidelines: For protection of the Wesley Acres community, the following enforcement guidelines have been established when fires are left unattended:
 - i Guests will be contacted by Wesley Acres staff and requested to douse the fire completely. Wesley Acres staff will remain onsite while this is done. An incident report will be filed with the office.
 - ii A second occurrence will result in the guest(s) being prohibited from having a fire for the remainder of their stay (or in the case of a WATPI Lot Leaseholder they will be prohibited from having a fire for two weeks.)

- iii) A third offence will result in the guest(s) having their reservation cancelled and required to leave Wesley Acres property (or in the case of a WATPI Lot Leaseholder this action will be deemed a nuisance under the Standard Lot Lease Agreement.).
- iv) Any fire that is lit during a fire ban, whether attended or not, will be considered to be an unattended fire for the purpose of this policy.

11. Motorized Vehicles

- a) **Registration:** All vehicles must be registered with the Wesley Acres office and must display a Wesley Acres parking pass in a prominent location. Vehicles identified as Wesley Acres Staff vehicles are exempt from this requirement.
- b) **Provincial Regulations:** Provincial highway regulations apply to all cars, trucks, SUV's, etc., motor bikes and All-Terrain-Vehicles (ATVs) operated on WAI's property.
- c) **Other Motorized Vehicle Policies:** In addition to Provincial laws, WAI has adopted its own policies regarding various types of vehicles most commonly in use on the property.
 - i) **Cars and Trucks:** All Ontario age, license, and insurance regulations apply. Absolutely no non-licensed driving is permitted on WAI's property. The vehicle must be, licensed for the highway (with the exception of designated Wesley Acres service vehicles), have a minimum of \$1,000,000 liability insurance, and may only be driven on roads within Wesley Acres. All occupants must be in a seat with their seatbelt fastened.
 - ii) **Golf Carts, All Terrain Vehicles (ATV), Dirt Bikes and Mopeds**
Note: unregistered golf carts will not be permitted.
 - (1) Drivers **MUST BE AT LEAST 16 YEARS OLD**
 - (2) All appropriate insurance must be maintained on vehicles in operation on the property.
 - (3) The vehicle **MUST BE EQUIPPED WITH PERMANENTLY AFFIXED AND WORKING LIGHTS** if it is operated after dark. White or off-white headlights and red taillights are required. Handheld flashlights are not acceptable as a lighting system for golf carts.
 - (4) The number of people permitted on the vehicle will be determined by the number of seats provided.
 - (5) Standing passengers and passengers with no seats will be asked to dismount from the vehicle immediately. Repeated offences will be reported to the Executive Director and dealt with appropriately as this is a safety issue.
 - (6) All vehicles must obey posted speed limits.
 - (7) The vehicle's owner will be responsible for any activity of that vehicle on WAI's property.
 - (8) The driver and all riders of ATV's, dirt bikes or mopeds must wear protective helmets. The only exception is if the ATV is equipped with doors and seatbelts.

In which case a helmet is not required but all occupants must have their seatbelts fastened and all doors must be attached, closed, and latched.

- iii) **Stand-Up Scooters:** Gas-powered stand-up scooters are not permitted at Wesley Acres. Only battery powered stand-up scooters are allowed. Drivers of electric/battery powered stand-up scooters must be 10 years old. A helmet is mandatory for all riders under 18 years of age, as are lights (white front light and red rear light) if the stand-up scooter is being operated after dark. Other safety gear is at the operator's discretion. Stand-up scooters must obey all posted speed limits.

12. Non-Motorized Vehicles (eg. bicycles, skateboards, scooters, etc.)

- a) Non-motorized vehicles are permitted on Wesley Acres property provided they do not pose any danger to other guests.
- b) A helmet is mandatory for all persons under 18 years of age to conform to Provincial regulations.
- c) A white front light and red rear light are mandatory if the vehicle is operated after dark. Handheld lights are not permitted.
- d) Other safety equipment is at the discretion of the operator.
- e) Non-motorized vehicles are **NOT** permitted on designated walking paths at any time.

13. Vehicle Parking and Storage

- a) Vehicles which do not fit properly onto a campsite, may be parked in one of the many areas designated as **Overflow Parking**. These areas are signed and marked on the campground map.
- b) Parking is strictly prohibited on the greenbelt unless a pre-approved temporary permit is obtained from the Office for special circumstances.
- c) There is to be no parking on the beach area.
- d) Parking is strictly prohibited on identified tile bed areas.
- e) If boats and boat trailers will not fit properly on your campsite they must be parked in designated areas only.

14. Docks and Waterfront Guidelines

- a) **General:** The waterfront on WAI's property is there for the enjoyment of all guests. Ministry of Natural Resources, Federal Fisheries and Oceans, and Quinte Conservation Authority guidelines and rules apply which WAI is committed to upholding. The shoreline is the natural habitat for many types of wildlife, and modifications to it or the destruction of it threaten the delicate balance of the eco-system, both on land and in the water.
- b) Wesley Acres provides and maintains several waterfront areas for public use. These facilities are clearly marked as CAMP facilities (main Beach swimming area, beach,

water trampoline, and play area), Please read and adhere to any posted rules at each individual location. Since these facilities are for the enjoyment of all guests, please report any safety or maintenance concerns immediately to the Office.

- c) All other docks at Wesley Acres are **PRIVATE PROPERTY** and should be treated as such.
- d) Water can be a very dangerous place for children. Although many of the water safety rules are common sense, it is important that rules be reviewed and reinforced especially for children. Children under 12 years of age must have an adult supervising them while they are in the water. Children who are not strong swimmers must have an adult in the water with them.
- e) If the lightning alarm at the beach sounds, leave the water and beach area immediately. Do not return to the water until 30 minutes have passed since the last lightning strike. Do not rely solely on the lightning warning system. **WHEN THUNDER ROARS GO INDOORS.**

15. Boating and Personal Watercraft

- a) Water sports are an integral part of the Wesley Acres experience. Guests enjoy boating, water skiing, kayaking, canoeing, personal watercrafts, etc. Very few Wesley Acres rules apply regarding water sports as it is primarily an area for individual/family participation. However, Wesley Acres asks that the following guidelines be respected at all times.
- b) Be considerate of others while using the boat launch. Day parking for trailers is permitted provided the trailer is stored well back of the area in use by others to launch their boats. **Overnight parking of boats and/or boat trailers is only permitted in designated boat parking spaces** near the boat launch and requires a permit from the office. Trailers left overnight without a permit and/or not in a designated parking space will be towed at the owner's risk/expense and left in the trailer storage area. WAI and WATPI assume no responsibility for damage to or theft of trailers or boats in the launch or storage areas.
- c) WAI upholds all Municipal, Provincial, and Federal laws regarding the safe and legal operation of watercraft. It is the sole responsibility of individual watercraft owners to ensure that anyone operating their vehicles meet all legal requirements, and that their vehicle is safe for operation on the water. The boater is responsible for protecting the shoreline and avoiding any serious disturbances thereof due to wakes created by his/her watercraft.
- d) Watercraft operators must stay clear of swimming areas.

16. Swimming Areas: In addition to swimming off the shoreline and/or personal docks, there are several designated swimming areas for the enjoyment of all guests. Watercraft operators are asked to stay clear of these areas.

17. Garbage Disposal and Municipal Dump

- a) **Garbage Bins:** Several major bins are available for general household garbage disposal. These are for **regular bagged household garbage only**. Please close the bins after depositing garbage and do not leave any garbage on the ground to discourage raccoons and other unwanted animals.

- b) **Non-Household Garbage:** Dumping of furniture, paint cans, construction or building materials, as well as other large items is **NOT** permitted. Such items must be taken by the guest to the municipal dump/transfer station. Contact the municipal transfer station or Quinte Waste to determine appropriate locations to dispose these materials. Please note that a dumping charge may be applicable. A map is available at the Office.
- c) **Recyclables:** Bins are available for a wide variety of recyclables, including corrugated cardboard, thin boxboard, newspapers, plastics, cans, glass bottles, and more. All bins are clearly marked to ensure recyclables are placed in the proper bin. Incremental sorting fees cost everybody more in the long run.
- d) **Metal:** Behind the dumpsters is a bin for the disposal of small to mid-size metal items. Only non-combustible and non-pressurized items may be placed in this area. This area is **NOT** for the disposal of appliances.
- e) **Compost:** A small compost pile is available for leaves and grass clippings. Nothing else should be placed on this pile. Contact office for disposal of larger brush, trees etc.
- f) **Burn Pile:** There is **NO** burn pile at the garbage disposal area for safety and environmental concerns. Absolutely **NO** garbage should be burned at/by the dump, or at any other location on Wesley Acres property.

18. Camp Resources: Borrowing equipment or supplies from the maintenance team is not permitted.

19. Hunting and Firearms Prohibition: Hunting is strictly forbidden on WAI's property. Any suspicious activity of this nature should be reported immediately to the office. Firearms, hunting bows and other hunting items are not permitted on the grounds, except with specific written permission from the Executive Director.

20. General Safety and Other Considerations: All guests are expected to adhere to general safety expectations for their own safety and the safety of others. These include but are not limited to the following:

- a) Guests are not to adjust, change or modify any camp electrical breakers or panels under any circumstances.
- b) Any extension cords used outdoors must be approved for outdoor use and be used in such a way as to be safe for all. This includes not being in the way of lawn mowing equipment, lying over walkways, etc.
- c) Coverall type structures are not permitted for storage anywhere on WAI's property.

21. Hosts' Responsibility: Visitors of a Lot Leaseholder are the full responsibility of the Lot Leaseholder who has invited them. It is the Lot Leaseholder's responsibility to ensure that all of their guests are aware of the policies and procedures and are willing to adhere to them.

22. Fireworks: Personal fireworks are strictly forbidden on WAI's property.

23. Security Procedures: Security teams will patrol the park nightly and are there for the benefit of all. Please take the opportunity to ask them for help or to report inappropriate behaviour. Security can be reached after hours by calling: 613-920-3159.

24. Enforcement: For protection of the Wesley Acres community, the following procedures have been established when Wesley Acres Policies and Procedures are contravened:

First Time: The guest will be informed by the Executive Director or Chair of the WAI or WATPI Board regarding the contravention. A record of the incident will be kept on file in the Office. Any costs incurred by Wesley Acres as a result of a violation will be the responsibility of the guest. A fine of up to a \$200.00 may also be applied.

Second Time: The guest will be informed by the Executive Director regarding the contravention and every attempt will be made to ensure a full understanding of the policy in question as well as an understanding of the possible consequences should there be a third occurrence. A record of the incident will be kept on file in the Office. Any costs incurred by Wesley Acres as a result of a violation will be the responsibility of the guest. A fine of up to a \$500.00 may also be applied.

Third Time: At the discretion of the Executive Director and the WAI Board Executive any and all of the following measures may be applied:

- Immediate cancellation of any current and/or future reservations
- Immediate removal from Wesley Acres property (in the case of a lot leaseholder the incident will be deemed a Nuisance under section 2.6 of the Standard Trailer Lot Lease Agreement and the Standard Mobile Lot Lease Agreement.). Removal from the property may be extended beyond a single day at the discretion of the Executive Director and the WAI Board Executive.
- Cancellation of Wesley Acres Inc. Membership (if the incident occurs at or after the Annual Meeting of Members then Membership Eligibility will be suspended for the following calendar year as well.
- A fine up to a maximum of \$1,000.00.
- Other disciplinary measures as deemed appropriate by the Executive Director and the WAI Board Executive.

Rental/Renter Information

TRAILER ADDRESS: _____

CHECK-IN DATE: _____

CHECK-OUT DATE: _____

NAME OF RENTER: _____

PHONE # OF RENTER: _____

SIGNATURE OF RENTER: _____